

Jury System Features

- Developed with input from county clerks, jury board members, and jury clerks.
- Jury Source Lists provided by the Department of State on CD-ROM are processed and installed by JIS.
- Questionnaires may be printed on a pre-printed mailer form or the Juror Qualification and Person History questionnaires may be printed on plain 8.5x11 paper with the name and address positioned for a standard windowed envelope.
- Juror qualification can be performed using bar code technology.
- Word processing documents can be imported for custom designed summons and letters to be printed on plain 8.5x11 paper with the name and address positioned for a standard windowed envelope.
- Continuous or laser labels can be generated for questionnaires, summons, and letters.
- Jury lists for questionnaire mailing, term selection, panel selection, and summons mailing may be requested in name and/or system number sequence.
- Jurors may be temporarily excused, deferred to another term/panel, or carried over into the next jury year for future service.
- Roll Call lists can be generated for recording attendance and service information.
- Attendance may be recorded on the system to produce random voir dire lists, expedite the juror reimbursement process, and identify absent jurors.
- The system disregards jurors with service in the past 12 months, under the age of 18, temporarily excused, and permanently excused.
- Juror attendance and mileage is recorded and reimbursement is calculated. A printed voucher list or electronic export file can be generated for check writing purposes. The semi-annual State reimbursement report can be generated.
- Work certificates, Show Cause forms, and letters can be generated for individual jurors.
- Annual historical information is retained for each juror.